

HIDDEN HILLS COMMUNITY ASSOCIATION  
GATE AND PATROL SERVICES COMMITTEE  
ZOOM MEETING MINUTES

May 11, 2020

CALL TO ORDER AND ROLL CALL

The Zoom meeting was called to order at 6:32 p.m. by Jeff Korchek. Also present were Barbara Lipkin, Mike Resnick, John Boulianne, Kim Gagnier, Carolyn Okazaki-Siegler, Bob Payne, Board Liaison Joe Loggia, and Stefany Tristan as Staff Liaison.

Guest in attendance is Debbie Seror.

APPROVAL OF MINUTES

John Boulianne made a motion to approve the minutes of the January 13, 2020 and February 10, 2020. Bob Payne seconded the motion.

NEW BUSINESS

Budget Alternatives

Joe Loggia reviewed some budget items with the committee. Kim Gagnier asks how the budget should be working, she says the committee use to go through the process of doing a budget, but she feels it was somewhat taken over by the board. Joe Loggia confirmed that he has been doing the budget for the committee in recent times but is hoping that the committee can start giving input when it comes to the budget, going further. Joe reassured the committee that he will be here to assist the committee with whatever they need from him. Jeff Korchek and Joe Loggia discuss some historical information in regards to Covered 6 and why the decision was made to change to Covered 6 years back. Brian Hartson, supervisor with Covered 6, confirms Covered 6 personnel and how many guards are at each gate and what times they are on duty. Joe suggests the committee should come up with a mission statement and figure out what the committee would like to accomplish. Joe will assist the committee in coming up with the data needed to fulfill the committee's goals.

Round Meadow Gate Access and Turn Around

The committee discussed many issues with the restrictions at the Round Meadow gate. Restricting construction vehicles during school dismissal times, allowing construction vehicles before 9:00 am when school is not in session and instead of making large construction vehicles turn around at the gate, can we allow them to proceed through for the safety of parents and children, then fine the contractor for the job site they were going to. The committee is all in favor of restricting access to construction vehicles during school dismissal times. It was further suggested to restrict construction vehicle all day Monday through Friday. The committee will table this matter till June's meeting where the committee will discuss and brainstorm at greater detail.

### Gate Arm Housing for New Gate Arms

Round Meadow Gate and Burbank Gate got new gate arms and motors. There will need to be masonry work to accommodate for the breakaway arms. Kim Gagnier will help with the design of the masonry work. Stefany will take pictures of the new gate arm motors and surrounding brick work, and them to Kim Gagnier for review and input.

### Options For The Look of The New Gate Arms

The committee agrees that gate arms look great and that there is no need to add full coverage pads as the new gate arms provide a padded bumper at the bottom edge of the arm to protect against accidentally coming down on a vehicle and causing damage. The committee also agrees that the lighted arms are not an option at this time, as they are too expensive.

### What Are Covered 6 Training Procedures and Training Materials For The Guards

Brian Hartson, Supervisor with Covered 6, confirms that the only training material used is the Gate Manual. There is no test given to the guards.

With no other matters to discuss the meeting was adjourned at 8:32 pm.