

HIDDEN HILLS COMMUNITY ASSOCIATION
GATE AND PATROL SERVICES COMMITTEE
MEETING MINUTES

October 7, 2019

CALL TO ORDER AND ROLL CALL

The meeting was called to order at 6:30 p.m. by Jeff Korchek. Also present were Barbara Lipkin, Mike Resnick, Carolyn Okazaki-Siegler, John Boulianne, and Board Liaison Debbie Seror, and Stefany Tristan as Staff Liaison.

Absent was Bob Paine.

Guest present was Michael Bloom.

APPROVAL OF MINUTES

Jeff Korchek made a motion to approve the minutes of the August 15, 2019. Barbara Lipkin seconded the motion, Mike Resnick asked to make a small revision to the minutes, Adding in his comments about the update to the Burbank Gate House. Stefany will revise the minutes for approval at the November meeting.

NEW BUSINESS

Entry Without Adequate Identification:

Jeff Korchek wants to bring up the issue of the Gate Manual not stating that all drivers coming into the community, weather they are guests or Uber/Lyft drivers, must show a valid Driver's License. Jeff feels it is not unreasonable to ask that all drivers show a valid driver's license, as it is already a law that all drivers must have a driver's license with them while operating a vehicle. Jeff Korchek made a motion to change the gate manual wording to state "any individual driving into our community is required to show a valid driver's license for entry". Barbara Lipkin seconded the motion. However, Mike Resnick has already made the changes to the Gate Manual that involves this section and it is ready to be presented to the board to vote on the changes. Jeff Korchek also suggests asking the Architectural committee to include this newly worded rule into the Architectural Committee's pre-construction sign off.

School Cut Through

The committee members all agree that the rule of not cutting through the community to drop kids off at school should be enforced. Jeff Korchek suggested monitoring as they had done in the past. One person would sit at the Burbank gate and write down license plate numbers. Another person would sit at the Round Meadow gate and write license plate numbers and then you would compare the 2 lists. The office staff then has the ability to look the license plate # up in Dwelling Live and see if these are guests or residents. If it is a guest, then a

phone call would be made to the resident and they were asked to notify their guests that were not permitted to cut through. If it happened again the transponder could be deactivated. Stefany Volunteered to sit at the gate during morning drop off to gather license plates and to confirm that they are residents.

Construction Vehicles Coming In Before 9:00 am at Round Meadow

The office has had many complaints about construction vehicles coming in through the Round Meadow gate before 9:00 am. Stefany has reached out to Nicole Landon with Covered 6 to verify if these vehicles were let in or if they were turned around. Nicole with Covered 6 was able to confirm via video recording that the vehicles that appear to be admitted before 9:00 am were turned around. If the vehicle was too large to turn around at the gate or at the stop sign were then escorted out of the community by patrol. The committee was satisfied with the procedures of covered 6 guards.

Scooter Retrieval

Scooter retrieval companies have tried to gain access to the community to retrieve scooters that have been stolen or abandoned. Mike Resnick suggested possibly handing this off to the city so that they can look into some kind of city ordinance that does not allow scooters in the city. Other local cities have banned the use of these scooters. Some examples are; West Hollywood, Santa Monica, and Los Angeles. Jeff Korcheck felt this was a good idea. The committee is happy that these scooter retrieval companies will not be allowed in to the community. It was also suggested by Mike Resnick that if these scooter retrieval companies try to gain access again that we refer them to the sheriff's department so that they can file a police report and that way the sheriff can come into the community to retrieve an stolen property. Jeff Korcheck suggested that if patrol comes in contact with one of these scooters that they take to the city hall parking lot to be retrieved.

DISCUSSION ITEMS

Turn Around Cameras

Informed the committee that the turnaround cameras are up and running at every gate. The views from the turnaround cameras are great. Everything is working wonderfully.

With no other matters to discuss the meeting was adjourned at 7:20 pm.