

Hidden Hills  
Theater Committee Meeting  
September 9, 2019

The Theater Committee meeting was attended by Nathalie Blossom, Carrie Levis, Kedra Gottlieb, Courtney Newman, Karleen Basch, Farnaz Fardad-Finn, Pamela Boothe, Tamika Watkins, Lauren Myers, Marika Foley and guests Neisha Folkes from Triple Talent and Palmer Davis from Theater Works Kids.

**August Meeting Minutes-** A motion to approve the August 2019 minutes was made by Pamela Boothe and seconded by Karleen Basch with the exception of a few typos and Courtney's request to change Gloria's labor costs from \$8,000.00 to \$6,250.00.

**Theater Model for Theater Production Vendors-** Committee members Karleen, Courtney, Kedra, Nathalie and Farnaz met to draft a model for upcoming production companies to follow. The model states that each vendor must be self-contained and provide sets & props, costumes, sound & lighting technicians, script, music, performance programs, 2 hours of rehearsal time per class with a mealtime and breaks scheduled for each tech week and an adult to child ratio of 1-10. Production T-Shirts and DVD's are optional. The Committee suggested adding insurance and a contract to the model.

**Fiesta Float-** Nathalie announced that everyone should meet at Mary's house at 1:00 pm on Friday the 13<sup>th</sup>.

**Report on "Alice in Wonderland"-** Nathalie reported there were 22 children at the first rehearsal but only 8 paid. If all 22 children sign up Palmer is going to need one more adult for help. Lauren volunteered to be the musical director.

**Report on "Matilda"-** Farnaz reported rehearsals are going well.

**Meeting with Neisha Folkes from Triple Talent-** Neisha attended the meeting to discuss the Spring production of "The Little Mermaid". Neisha said she usually charges \$399.00 per student plus \$65.00 for costumes, but she is willing to negotiate the price. After an informative discussion it was agreed upon that Neisha produce an itemized budget to include everything listed on the model for 20 students. Neisha also volunteered to conduct a free meet and greet workshop on Tuesday December 14<sup>th</sup> and January 14<sup>th</sup> where parents can register as well.

**Meeting with Palmer Davis from Theater works Kids-** Palmer attended the meeting to discuss salary and a final agreement for the "Alice in Wonderland" production. Palmer noted to the Committee that her fee is \$3,000.00 that covers scripts, music and the production. The assistant fee is \$700.00. Palmer said that she does basic lighting and sound. The kids make their own costumes and she uses minimal props and sets that is not included in the fee. Palmer is open to hiring Preston and Ryan for sound and lighting, but is also not included in the fee. The

Committee asked Palmer to produce an itemized budget to include everything listed on the model for 20 students.

**Budget Meeting-** The Committee would like to meet again after Neisha and Palmer submit their budgets to discuss payments and contracts.

The meeting was adjourned at 12:00 pm.