

HIDDEN HILLS COMMUNITY ASSOCIATION  
GATE AND PATROL SERVICES COMMITTEE  
MEETING MINUTES

July 8, 2019

CALL TO ORDER AND ROLL CALL

The meeting was called to order at 6:30 p.m. by Chair Jeff Korchek. Also present were Carolyn Okazaki-Siegler, Kim Gagnier, Barbara Lipkin, Board Liaison Debbie Seror, and Stefany Tristan as Staff Liaison.

Not present were Mike Resnick, John Boulianne, and Bob Payne.

APPROVAL OF MINUTES

Kim Gagnier made a motion to approve the minutes of the May 13, 2019. Carolyn Okazaki-Siegler seconded the motion, all in favor, motion carried.

NEW BUSINESS

Turnaround - exiting camera

Matt McKenna with Semaphoric provided a quote for programming the monitors to accept an exiting camera; this view will allow the guard to watch any vehicles as they turn around and leave the community. Matt's quote was \$1,200 per gate for programming only. The quote did not include the new cameras to be installed. Stefany Tristan will confirm with Matt McKenna that the committee wants an additional camera at the back of each guard house, and obtain a new quote for August's Committee meeting.

Paving pedestrian walkway to and from Round Meadow School

Kim Gagnier had suggested that the walkway to and from Round Meadow school be paved or that pavers should be installed, so that more pedestrians will use this walkway. There are a lot of pedestrians that continue to walk in the street to avoid the dirt walkway. Jeff Korchek feels this is an Association matter and should not be part of the G & P Services committee. Committee will ask the Association to handle this matter.

Fee for loaner/rental vehicle transponders

There has been an increase of loaner/rental transponders being requested by the residents. The Association does allow people to obtain a temporary transponder for loaner/rental vehicles. However the cost of the transponder is increasing due to the large number of these transponders being given to residents at no cost. Other communities in the area charge \$10.00 for temporary transponders. The committee agrees that we should also be charging \$10.00 for these transponders. We will ask that this matter be put on the agenda for the July 16, 2019 Board meeting for approval.

### Uber Drivers not required to show ID

The committee is looking for clarification on the policy and procedure for Lyft/Uber drivers coming into the community and refusing to show identification. Are they required to show identification? Currently they are not required to show identification as long as they have a guest or resident in the vehicle that can provide the proper identification. Stefany Tristan will ask Nicole Landon with Covered 6 to clarify the procedure and remind the guards of this policy.

### Replacement of remaining gate arm motors and transponder readers

The resident gate arm motor for the Round Meadow Gate was replaced with a new motor on March 25, 2019 and is working wonderfully. The suggestion to replace the remaining gate arm motors and readers was brought to the G&P Services Committee. Debbie Seror suggested that we give this matter to the Technology Committee to handle and Jeff Korchek agreed. Kim Gagnier and Jeff Korchek feel that the previous issues with the Round Meadow resident gate arm, was simply that the gate arm was too heavy for the old motor to handle. As this doesn't seem to be an issue with the other gates Jeff Korchek recommended tabling this matter for now as we are not having any issues with the other gate arm motors.

## DISCUSSION ITEMS

### Residents calling down guests to the gates

Due to the high level of activity at all three gates, it has been recommended that a notice be placed in the Round Up to remind resident to use Dwelling Live to add their guests. When guests are not added the guard must call multiple numbers to get authorization to admit the guest. This creates long lines at the gate. The committee feels that along with the notice about using Dwelling Live, residents should also be reminded that their guests should come prepared with the full name of the resident and the address they will be going to.

### Gate arm breakage fines

It was suggested that a fine be given for any gate arm breakages. Stefany Tristan contacted other communities in the area to see if they had fine schedules. Mountain View, Bell Canyon and The Oaks do not have fine schedules for gate arm breakages. However, Mountain View was the only community that charged residents for the breakages. Mountain View charges \$286 for replacement arms. Jeff Korchek recommended tabling this for now and to be brought up again in September 2019 for discussion.

### Trolley for Halloween

It was asked at a previous meeting if the Trolley for Halloween night assumes the responsibility for the passengers. It was also asked if the Trolley can accommodate wheelchairs and strollers. Stefany Tristan confirmed that the Trolley Company does assume responsibility for the passengers. The Trolley can accommodate foldable strollers and wheelchairs but they do not have a lift for motorized wheelchairs.

Semaphoric will be proposing 10 additional perimeter cameras

The committee was informed that Semaphoric will be submitting a proposal for 10 additional perimeter cameras. This proposal will be presented to the Board for approval.

With no other matters to discuss the meeting was adjourned at 7:15 pm.