

HIDDEN HILLS COMMUNITY ASSOCIATION
GATE AND PATROL SERVICES COMMITTEE
MEETING MINUTES

May 13, 2019

CALL TO ORDER AND ROLL CALL

The meeting was called to order at 6:30 p.m. by Barbara Lipkin. Also present were, Jeff Korchek, Carolyn Okazaki-Siegler, John Boulianne, Mike Resnick, Bob Payne, Board Liaison Debbie Seror, and Stefany Tristan as Staff Liaison. Kim Gagnier was absent.

Guest: Nicole Landon with Covered 6.

APPROVAL OF MINUTES

Barbara Lipkin made a motion to approve the minutes of the April 22, 2019. John Boulianne seconded the motion, all in favor, motion carried.

NEW BUSINESS

1. Exiting Cameras

As a new member of the Gate Committee, it was suggested that Bob Payne visit one of the guard houses to observe the process and procedures in place for admitting both residents and visitors. He chose to observe at the Long Valley guard house. The one area of concern was the ability for a vehicle to make a U-turn when required to do so. He observed that the guard is not able to view the turnaround of vehicles due to a lack of camera coverage at the rear of the gate house.

He suggested adding an additional camera to the rear of the guard house. Mike Resnick made a motion to obtain a quote for additional rear cameras and an additional monitor, if necessary, for each of the guard houses. Barbara Lipkin seconded the motion, all in favor. Stefany will coordinate with C6 and Matt McKenna to obtain a bid.

2. Get Guard Bios

Resident Tim Keough had previously mentioned that he felt it was important that the community get to know the guards. The Gate Committee members agreed that this is a good idea. Jeff Korchek suggested featuring 3 guards in the Round Up every month. Nicole Landon will provide us with pictures of the guards and a bio on each guard.

3. Safety Notice

Another suggestion was received from a resident that the gates pass out a Safety Notice upon entry to the community. The Safety Notice would explain the driving rules when driving

around horses and pedestrians. Given that there are over a thousand visitors to the community daily, Jeff Korchek was concerned about the amount of paper waste that this would create around the community. The Gate Committee suggested that this safety information be added to the Pre-Construction Checklist during the Architectural Committee's approval process. After discussion, the Committee will request that both the resident and contractor be required to sign a form saying that they understand the rules of the community and that they will advise their visitors and vendors to follow said rules. Jeff Korchek also suggested getting an additional 10 "Horse/Children at Play" signs for the community. Stefany will follow up to get approval from Equestrian Services Committee for the extra signs, along with their recommendation of where the signs should be placed.

4. Gate Arm Breakage Fines

A new log is now being kept to log all gate arm breakages. There have been 2 gate arm breakages in the last month. Jeff Korchek suggested that the BOD enforce the fine to residents for all gate arm breakages in addition to any cost incurred by the HOA to fix the gate arm. After discussion, it was decided to table this item until more information is obtained from the surrounding communities as to their rules and fines for gate arm breakages.

5. Generator Maintenance Log

Beginning immediately, generator maintenance logs will be kept at each gate houses. Maintenance and repairs on the generators will need to be recorded in these log books. The technician will be required to sign in and out in the log book, along with a description of the work performed and parts used. Gate guards will need to sign off on accuracy.

LT Generator will no longer be maintaining or repairing our gate generators. Dempsey Electric will be installing the new generator at the Round Meadow gate very soon and will begin monthly maintenance on all HOA generators thereafter.

6. Gate Charter Review

The Gate Charter, as revised by Mike Resnick, was presented to the Committee for approval. After discussion, the committee unanimously approved the new Charter and requested that it be approved by the BOD.

ANNOUNCEMENTS / DISCUSSIONS

1. Halloween Night - Lights, Signs, and Trolley

The Gate Committee has reserved a trolley to shuttle people up and down Long Valley Road and Spring Valley Road on Halloween night.. Lights will be placed at every stop along the trolley's route (Twin Oaks Rd, Paradise Valley Rd, Lasher Rd, Round Meadow Rd, Old Eldorado Meadow Rd, and New Eldorado Meadow Rd). Signs will be placed making everyone aware of the road closure and where to park and not park. Notices will go into the Round Up starting in June and every month following until Halloween about the safety of golf carts and the rules of driving them in the community.

2. The Board approved the following items during the April 30, 2019 meeting:
 - a) New gate house streamline signage at each of the gate entrances.
 - b) The Round Meadow gate house generator proposal was approved.

ADJOURNMENT

There being no other business, the meeting was adjourned at 8:00 p.m.