

HIDDEN HILLS COMMUNITY ASSOCIATION
GATE OPERATIONS AND ACCESS PATROL COMMITTEE
MEETING MINUTES

March 11, 2019

CALL TO ORDER AND ROLL CALL

The meeting was called to order at 6:30 p.m. by Chairman Jeffrey Korcheck. Also present were Kim Gagnier, Carolyn Okazaki-Siegler, John Boulianne, Barbara Lipkin, Mike Resnick, board liaison Debbie Seror, Bob Payne arrived approximately 7:40 pm, and Stefany Tristan as staff attendant.

APPROVAL OF MINUTES

Barbara Lipkin made a motion to approve the minutes of the January 14, 2019 meeting as submitted. Mike Resnick seconded the motion, all in favor, motion carried.

NEW BUSINESS

1. Moving of the Long Valley Gate

- Debbie Seror brought in the City's drawings for the new Long Valley Gate area. Committee likes the new look. Jeff Korcheck, Mike Resnick, John Boulianne, and Kim Gagnier all have concerns with the City handling the relocation of the gate house. Concerns of down time for the gate should be as minimal as possible. Ideally the move will happen during the schools summer break to keep traffic down to a minimum. Kim Gagnier is concerned that anything negative that happens with gates during the move will fall on HHCA and Gate Committee. Kim Gagnier would like the City to provide a working schedule broken up into manageable phases, indicating time frames with a guarantee that they won't shut down the gate house during the move.
- Is it more cost effective to move the gate or have a new one built off site and installed when completed? John Boulianne recommends that we get a quote for building a new gate house and a quote for moving the existing gate house. Keeping in mind that all electrical, cameras, phones, cable, internet, conduit, etc. will also need to be moved and reconnected.
- Debbie Seror confirmed that the city will be paying to relocate the gate house using state/government money for traffic mediation.

2. Gate House Signage:

- Signage at the gate house is a concern. There are currently multiple locations near the gate house that have signage. Consolidating the announcements into one sign will be safer and more efficient for drivers and pedestrians to see and read. The new sign should be placed on a post, in front of the gate house so that you can see it on your approach. There is important information on the sign that the guests should be reading while waiting in line. Kim Gagnier and Eric Toeg have redesigned the signs for all 3 gate houses. The new sign will remain in

the Hidden Hills color and font.

- Bob Payne made a motion to approve the redesign of the sign. John Boulianne seconded the motion, all in favor, motion carried.

3. Soil Mitigation:

Can gates monitor egress and ingress of dirt trucks? Should there be a fee for dirt hauling? Jeff Korcheck suggests tabling this matter till a later time.

DISCUSSION

1. Debbie Seror announced the new name of the Gate Committee is now “Gates and Patrol Services Committee”.
2. Reviewed the process server rules as stated in the gate manual and the laws surrounding access for process servers into the community with the new members. The process servers are allowed access with proper identification while escorted by roving patrol, when available.
3. Debbie Seror updated the committee on the pedestrian gate cameras and intercom system. Tested Burbank functionality. Found the camera was a wide angle and could not focus on the resident at the gate, could not read the address listed on the ID from the gate house. Semaphoric will swap out the camera with a trail camera that has better focus ability.
4. Jeff Korcheck and Barbara Lipkin asked if there a way to give Real Estate agents a tenant code to login to Dwelling Live? Yes, the agent can have access with a tenant passcode, allowing the agent to monitor the seller’s guest list and allow access for showing purposes. Carolyn Okazaki Siegler suggested only letting RE agent access to the community during set hours. This could be problematic as agents, sellers, and buyers don’t typically work during regular business hours.

ADJOURNMENT

There being no other business, the meeting was adjourned at 8:00 p.m.